

THE
MICHAEL KING
WRITERS' CENTRE



**The University of Auckland/Creative New Zealand
Writer-in-Residence at the
Michael King Writers' Centre 2010**

Terms and Conditions

The Michael King Writers' Centre and The University of Auckland are calling for applications for a six-month residency from July 2010. Applications close on Friday 26 February 2010, with the selection being made before the end of March. The successful applicant will be required to accept the following terms and conditions.

The University of Auckland Residency at the Michael King Writers' Centre was created jointly by The University of Auckland and the Michael King Writers' Centre with support from Creative New Zealand. It aims to foster New Zealand writing by providing a full-time opportunity for an established author to work in an academic environment, with residence and studio space at the Michael King Writers' Centre in Devonport, Auckland. The position is for six months from mid-July 2010. A stipend of \$30,000 will be paid, funded jointly by The University of Auckland and Creative New Zealand. Accommodation costs will be met by the Michael King Writers' Centre.

Payment of the stipend will be by the following arrangement:

- The Michael King Writers' Centre will pay its portion of the stipend directly to the writer in three instalments once Creative New Zealand's contribution has been received.
- The University of Auckland requires that the writer enter into a fixed-term employment arrangement for the duration of the 'writer-in-residence' period. A total payment of \$15,000 NZ dollars will be made to the writer by way of fortnightly salary payments to a nominated bank account and will be subject to PAYE tax.

In accepting the appointment as writer-in-residence for 2010, the appointee agrees to the following terms and conditions:

- The appointed writer will reside in Auckland at the Michael King Writers' Centre for the term of the appointment and agrees to be available for up to two days each week at the English Department at The University of Auckland, where an office will be provided.
- The writer accepts that the residency may be promoted by the host organisations (Michael King Writers' Centre and The University of Auckland) and Creative New Zealand in their publications and media activities. The writer grants Creative New Zealand the right to use his/her name, likeness, images of and extracts of work created during the residency for use in conjunction with any publicity, reports or projects of Creative New Zealand. However, both the Michael King Writers' Centre and Creative New Zealand

acknowledge that the copyright and intellectual property of any works by the writer started, undertaken or completed during the residency shall be the property of the resident writer.

- The writer agrees to make a reasonable and appropriate contribution to the cultural life of the host organisations by mutual agreement.
- The writer will be required to acknowledge the host organisations and Creative New Zealand in any work published, produced or created as a result of the residency.
- Within eight (8) weeks of the completion of the residency, the writer agrees to provide a written evaluation to the Michael King Writers' Centre. Within twelve (12) weeks of the completion of the residency, the Michael King Writers' Centre is required to provide the evaluation and a written report to Creative New Zealand.
- The writer and host organisations shall in good faith attempt to resolve any dispute using informal dispute resolution techniques (such as mediation, expert appraisal or determination), and failing that arbitration in accordance with the Arbitration Act 1996.
- Creative New Zealand reserves the right to cease its obligations and payments under its agreement with the Michael King Writers' Centre in the event that the resident writer is involved in any activity that in the opinion of Creative New Zealand brings the residency into disrepute.

In addition to these terms and conditions, the writer agrees to the following terms and conditions relating specifically to the Michael King Writers' Centre:

- The writer is entitled to use one bedroom and ensuite bathroom, and the writer's studio. The kitchen, lounge, office and laundry are shared with other users. The house is used for a wide range of activities, such as meetings and events, and as a base for the manager of the Michael King Writers' Studio Trust. The writer accepts that there will be other events and activities taking place. The administration staff will provide as much notice of coming events as possible and endeavour to keep disruption to a minimum.
- Arrival and departure dates must be arranged in advance with administration staff. All keys must be returned before departure and any outstanding bills paid.
- The writer will report any damage and maintenance requirements to the manager and will co-operate with any displacement or inconvenience associated with repairs and maintenance.
- Residents must bring their own laptop/computer, printers, computer equipment, paper and printing ink.
- Broadband internet is available at the house. The resident undertakes not to make inappropriate use of the internet connection or in any way bring the Michael King Writers' Centre into disrepute.
- Residents are responsible for insurance arrangements for their own property.
- Residents must pay for all toll calls.
- The writer agrees to keep the house secure at all times and not to disclose the alarm code to any unauthorised person, leave the alarm code with the house key or make copies of the house key. No parties are allowed. The writer agrees to respect security arrangements for Mt Victoria established by the North Shore City Council.
- No smoking, fires or candles are permitted in the house or grounds.
- No pets.
- The house is professionally cleaned every two weeks. Apart from that, residents are responsible for their own housework, cooking, washing and

cleaning. The writer-in-residence agrees to keep the shared areas of the house tidy at all times. Personal belongings must be kept in the resident's bedroom and studio.

- Spouses or partners are welcome for short visits (such as weekends) by arrangement with administration staff, but are not permitted to stay at the house for extended periods. The house is not suitable for children.

I agree to the terms and conditions set out above:

Signed: _____ Date: _____

Full name: _____